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| Overview | This standard identifies the requirements when you evaluate the effectiveness of health, social or other care services. It includes working with providers of health and social care services to ensure that they are delivering the quality of service specified in their contracts. It also includes identifying ways in which the overall quality, outcomes and cost-effectiveness of services can be improved.  |
| **Performance criteria**You must be able to:*You must be able to:* | **Manage the performance of providers of services**1. agree with providers the information required to monitor key performance indicators for services, the format required and the intervals at which the information should be provided
2. agree with partner agencies common requirements for monitoring
3. ensure providers are competent to deliver the requirements of monitoring information
4. ensure that agreed monitoring information meets requirements for reporting to local, regional and national authorities
5. receive accurate and complete monitoring information in the format and at the intervals required
6. take appropriate corrective action in the case of deficiency in the monitoring information required
7. analyse the monitoring information supplied to identify where providers are, and are not, meeting contractual requirements for levels and quality of service
8. discuss the findings of your analysis in an open and constructive manner with the providers concerned
9. agree the actions they need to take to meet contractual requirements
10. take appropriate corrective action in the case of persistent failure by providers to meet contractual requirements
11. report on the performance of providers to local, regional and national authorities as required of services

**Improve the effectiveness of services**1. gather sufficient information to evaluate the effectiveness of the services provided
2. make an objective evaluation of the information in order to form a fair and valid judgement about the effectiveness of the services
3. make valid comparisons of the service with other comparable services
4. discuss the findings of your evaluations in an open and constructive way with the providers concerned
5. handle information in ways which maintain confidentiality
6. agree with providers ways in which they can improve the effectiveness of the services they provide within existing contracts
7. recommend ways in which the terms and conditions of future contracts should be changed to improve the effectiveness of services
8. report on your evaluation of the effectiveness of the services to local, regional and national authorities as required
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| Knowledge and understandingYou need to know and understand:You need to know and understand:You need to know and understand:You need to know and understand:You need to know and understand:You need to know and understand:You need to know and understand:You need to know and understand:You need to know and understand: | **Rights**1. legal and work setting requirements on equality, diversity, discrimination and rights
2. your role in promoting individuals’ rights, choices, wellbeing and active participation

**Your practice**1. legislation, statutory codes, standards, frameworks and guidance relevant to your work, your work setting and the content of this standard
2. your own roles, responsibilities and accountabilities with their limits and boundaries
3. the roles, responsibilities and accountabilities of others with whom you work
4. how to access and work to procedures and agreed ways of working
5. the meaning of person-centred/child centred working
6. how your power and influence as a worker can impact on relationships
7. how to work in partnership with individuals, key people and others
8. how to manage ethical conflicts and dilemmas in your work
9. how and when to seek support in situations beyond your experience and expertise

**Theory for practice**1. the nature and impact of **factors that may affect the health, wellbeing and development of individuals** for whom contracts are required

**Personal and professional development**1. principles of reflective practice and why it is important

**Safe-guarding**1. legislation and national policy relating to the safe-guarding and protection of children, young people and adults
2. the responsibility that everyone has to raise concerns about possible harm or abuse, poor or discriminatory practices

**Multi-disciplinary working**1. the purpose of working with other professionals and agencies
2. the remit and responsibilities of other professionals and agencies involved in multi-disciplinary work

**Handling information**1. legal requirements, policies and procedures for the security and confidentiality of information
2. legal and work setting requirements for recording information and producing reports
3. how to record written information with accuracy, clarity, relevance and an appropriate level of detail
4. how and where electronic communications can and should be used for communicating, recording and reporting

**Leading practice**1. standards of practice, service standards and guidance relating to the work setting
2. national and local initiatives to promote the well-being of individuals
3. lessons learned from government reports, research and inquiries into serious failures of health or social care practice and from successful interventions
4. techniques for problem solving and innovative thinking

Specific to this NOS1. how to use monitoring information to identify where providers are, and are not, meeting contractual requirements
2. the importance of receiving complete and accurate monitoring information
3. the range of corrective action that can be taken in case of deficiencies in information supplied
4. the information required in order to be able to make a fair and valid evaluation of services
5. the partner agencies in the local area
6. the range of key performance indicators required for services
7. the information required to monitor key performance indicators, the format and the intervals at which the information should be provided
8. the importance of agreeing with partner agencies common requirements for performance monitoring information
9. how to make an objective and thorough evaluation of the quality, outcomes and cost-effectiveness of the services
10. the terms and conditions of contracts with providers of services
11. the range of actions providers can take to ensure they meet contractual
12. the range of corrective action that can be taken if providers persistently fail to meet their contractual requirements
13. the importance of key performance indicators in specifying and assuring the quality of services
14. the importance of making comparisons with other comparable services and how to do so
15. ways in which the quality of services can be improved
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**Additional Information**

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| Scope/range related to performance criteria | The details in this field are explanatory statements of scope and/or examples of possible contexts in which the NOS may apply; they are not to be regarded as range statements required for achievement of the NOS.**Corrective action** may include giving advice and/or support to the provider; establishing alternative methods of obtaining monitoring information; agreeing alternative ways for providers to meet their contractual requirements; referring the deficiency or failure to a higher or other authority; taking steps to amend or terminate the contractEffectiveness of services may include quality, outcomes and cost- effectiveness of the services**Key performance indicators** may include targets for activities, outcomes, costs, input objectives based on quality standards, processes**Partner agencies** are those agencies with which you work in partnership to provide the services and may include those who are in receipt of personal budgets who are managing their own care**Quality** may includerelevance of the service, accessibility or barriers to service, acceptability to people who use services, efficiency, partnership requirements **Services** may include education and prevention services, care and treatment services, rehabilitation and transitional care services, services for direct employers, services for relatives and carers.  |

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| Scope/range related to knowledge and understanding | The details in this field are explanatory statements of scope and/or examples of possible contexts in which the NOS may apply; they are not to be regarded as range statements required for achievement of the NOS.**All knowledge statements must be applied in the context of this standard.****Factors** **that may affect the health, wellbeing and development of individuals** may include adverse circumstances or trauma before or during birth; autistic spectrum conditions; dementia; family circumstances; frailty; harm or abuse; injury; learning disability; medical conditions (chronic or acute); mental health; physical disability; physical ill health; poverty; profound or complex needs; sensory needs; social deprivation; substance misuse  |

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| Values | Adherence to codes of practice or conduct where applicable to your role and the principles and values that underpin your work setting, including the rights of children, young people and adults. These include the rights:To be treated as an individualTo be treated equally and not be discriminated againstTo be respectedTo have privacyTo be treated in a dignified wayTo be protected from danger and harmTo be supported and cared for in a way that meets their needs, takes account of their choices and also protects themTo communicate using their preferred methods of communication and languageTo access information about themselves |

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| Suite | Health and Social Care  |
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